

Heritage Lakes

Board of Directors Meeting – Open Session

Minutes – March 31, 2008

Ballroom – Heritage Lakes Clubhouse

Attendees

Board members present were: David Arbuckle, Peter Brezgiel, Danny Carr, Michael McCord, Fran Wilson

Select Management: John Vickers and Leslie Rolandt

Meeting called to order at 7:00 p.m.

Motion to approve December 20, 2008 minutes as submitted. All approved.

Guests

John Vickers introduced Ft. Knox Security owner Scott Bender and Vincent DeGeorge, President. Ft. Knox will take over security from Securitas effective April 17. John Vickers will issue revised post orders and coordinate the transition. Ft. Knox can provide additional personnel for special events and the pool monitor for this summer. Insurance is in place and a four-hour minimum is required.

Scott Chandler had requested to address the board. Scott was not present.

Meeting Minutes

January 22, 2008 Board minutes were submitted for approval with revisions made. Motion was made, seconded. All approved. February 25, 2008 Board minutes were submitted for approval. Motion was made, seconded. All approved.

Consent Agenda

David explained Consent Agenda. Committees submit reports prior to board meeting for review.

Financial

Michael presented his review of January and February financials. January late fees were not included in financials. John will research recording of fees. February has items coded as miscellaneous; this is unacceptable per Michael. John to have accounting to code all items and apply to a budget. Select needs to invest deposits in transition. Over \$500,000 is not earning interest.

Motion to approve January and February financials. All approved.

Old Business

Slope Failure – John submitted a review of proposals we have received. John has asked Henley Johnson Association to prepare a complete engineering study for all the lakes and slopes. The cost of a complete engineering analysis and proposal will be \$5,000. Motion to approve; all approved.

Gate Arm – John needs approval of the electrical portion to proceed with installation. Motion was made to approve Comax Security for a total cost of \$6,385 to furnish and install gate arm. All approved.

Michael proposed to keep Village exit gate open during the day. Postponed to April Meeting.

ACC Committee – Michael reported that with the resignations of Dudley Wilson and Alvin Huerta, the committee was at three members. Michael made a motion to limit the committee to the current three members. Approved 4 to 1; Danny opposed.

Custodian Service – John Vickers to review custodial services for pool and clubhouse duties for this summer.

Executive Session – David submitted to the Board a request to publish and adopt procedure rules and guidelines for committees.

Other Items - Resident requested cars stop parking in front of his home next to playground on Constitution. Decision to put up sign on post stating: “No playground parking. Towing enforced.” Motion to approve; all approved. John Vickers to get sign installed.

Peter questioned who is responsible to approve the work when contractors finish a job. John and Leslie are responsible.

Carol McCord requested the consideration of installing a flag pole at the main entrance. John will look into this.

Meeting adjourned at 10:00 p.m.
Next meeting scheduled for April 28, 7:00 p.m.