

HERITAGE LAKES BOARD OF DIRECTORS MEETING

3949 VILLAGE BLVD

JULY 22, 2008 7PM

MINUETS

I. CALL TO ORDER

II. EXECUTIVE SESSION

1. Review of payment plans/HOA dues status
2. Discuss Activities Director job description and responsibilities- Board asked Management to provide an outline of the Activities Director, Assistant Activities Director, and Full Time Porter job description and responsibilities Board then to review.

III. APPROVAL OF JUNE 23, 2008 MINUTES- Motion made, Motion seconded 4-0 approved

IV. JUNE 2008 FINANCIALS – Motion made to approve, Motion seconded 4-0 approved

V. MANAGEMENT

1. Update on Maintenance Report- John Vickers provides board with update Maintenance Report posted on web for residents to view.
2. Update on Management Repot- John Vickers provides Board with an update on Management report
3. Clubhouse hours- Board asked Management to provide a recommendation for Clubhouse hours with the intent to clearly define those daily hours of operation.

VI. CONSENT AGENDA

1. Review Safety Committee recommendation- Motion made, motion seconded 4-0 approved the Safety Committees recommendations #'s 1-7 listed below- Motion made all approved 4-0
 1. Purchase additional camera for Rushmore gate at \$600. Camera will be positioned to allow guard staff to monitor gate status and can record gate incidences.
 2. Purchase 2 lenses for existing cameras to allow enough resolution to read license plates at \$50 each.
 3. Purchase 3 signs (see attached) at \$50 each as follows:
 - a. Contractor warning for Rushmore gate
 - b. Camera warning for Rushmore gate
 - c. Camera warning for Village Blvd
 4. Remove unnecessary "Entry Only" sign on Rushmore gate (there are 2, we only need one and it makes room for the camera sign)
 5. Update gate access with 90 day "known good" list. This is a list of clickers used in the last 90 days from the gate company. This will remove from the database clickers lost, stolen or unused in the last 90 days. Date of initiation should be 8/5 to allow for a newsletter article. Cost is \$0.

6. Begin enforcement by towing cars in violation of our three strikes policy. The policy states that cars will be stickered and license plates recorded. Cars will be towed on the third offense. This was the plan and is written in Phase I of the Comprehensive Security Plan passed by the board.
7. TOWING - Order four signs to comply with Texas Towing law (see attached) at a cost of \$100.
 - a. The towing law is attached. We can tow as long as the signs comply with the code and must be placed on either side of the entrance on Village and Rushmore. We are an exception as we are “controlled access” and the multi sign rule applies to ingress when the area is controlled.

2. Social Committee Halloween Event Approval- Motion made , Motion seconded 4-0 approved the additional request to add \$1500.00 to the Social budget to accommodate the new Adult Halloween Party on October 25th.
3. Review bid for upper pool sun shade repair \$3296.17 Motion made, Motion Seconded 4-0 approved
4. Review bid for golf course post replacement- Board asked Management to get a sample for the Golf committees review.

VII. OLD BUSINESS

1. Review revised quote from Legacy Links for river Rock install with the caveat that someone from property management be on site to give clear directions. - Motion made, Motion Seconded 4-0 approved
2. John to provide update on Rushmore median extension- John shared with Board his findings, the City will not allow an extension on the median. The reason is because it would not leave enough room for vehicles to turn around.
3. Review proposal for street grindings- Board asked Management to confirm the location of repairs as there seemed to be a conflict between the bids and the address on the proposals. Also the board instructed Select to compile a list of all street repair requests for review and possibly addressing all at the same time – once or twice a year.
4. Magnolia fisheries lakes study/enhancement proposal- Board asked Management to get a revised bid from Magnolia fisheries for the installation of 2 fish feeders and 20 fish attractors.

VIII. NEW BUSINESS

5. ACC brought a Resident request to the board for consideration that had to do with the painting of the homes exterior brick wall. The board upheld the ACC decision to not allow as per the posted guidelines
6. Set date for candidate meet and greet and discuss Hotel Night give away. Date set for September 12th before TGIF.
7. Discussion on who is to paint the common area benches (Fernando or Contractor) Board asked that Fernando start painting the benches after the pool closes on September 1st.

8. Board voted to approve Co-Serve to repair power pedestal from Transformer to allow an in operable irrigation meter. Motion made, motion seconded 4-0 approve Co-Serve to repair the transmission line in the amount of \$1565.00. Management to provide Board with a copy of the proposal.

VIII. ADJOURNMENT